

STAGE MANAGEMENT

THEATRE 275

SPRING 2013

Professor: Tony Hardin
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Office: 116a Design Studio
 Hours: T/R 9:00 -11:00am
 or by appointment

Course Description: This lecture-studio course explores the role and responsibilities of the stage manager in academic, community, regional, and professional theatre settings.

Required Textbook:

Ionazzi, Daniel A. The Stage Management Handbook. Cincinnati: Betterway Books, 1992

Optional Textbook

Stern, Lawrence. Stage Management. 9th Ed. Boston: Allyn and Bacon, 2010

Course Objectives & Student Learning Outcomes: Upon completion of this course, students will have acquired the skills needed to work as a stage manager on a production in academic, regional, and professional settings. These skills will include:

1. Recognition and demonstration of safety procedures and equipment.
2. Effective demonstration of communication techniques.
3. Effective demonstration of organizational and time management skills.
4. Basic managerial and delegation skills that will aid the novice stage manager.

Grading:

	Grade Received	Grade Possible	Total to Date
Project I (rules& kit)		100	
Project II (taping)		100	
Project III (Exam)		100	
Project IV (blocking)		100	
Project V (reports)		100	
Project VI (Q calling)		200	
Project VII (script)		200	
Class Participation		100	
Total		1000pts	

A=900-1000 B=800-899 C=700-799 D=600-699 E=599-0

Tentative Schedule

Week 1

Jan 9 Introduction

Week 2

Jan 14-16 Preparation

Week 3

Jan 23 Human Behavior 101

Week 4

Jan 28 – 30 Paper Work

Week 5

Feb 4 – 6 Auditions

Week 6

Feb 11 – 13 Production Environment

Week 7

Feb 18 – 20 Rehearsal Process

Week 8

Feb 25 – 27 Blocking

Week 9

Mar 4 – 6 Discussion w/ A.E. Stage Manager & SETC

Week 10

Mar 11 – 13 SPRING BREAK – NO CLASSES

Week 11

Mar 18 – 20 Information Distribution

Week 12

Mar 25 – 27 Technical Rehearsals

Week 13

Apr 1 – 3 Pre-Performance

Week 14

Apr 8 – 10 Calling the Show

Week 15

Apr 15 – 17 Calling the Show continued

Week 16

Apr 22 – 26 TBA

Attendance: Due to the nature of the material presented, students are expected to attend class. The material cannot be learned through reading the text. Students must notify the instructor in advance if a class is to be missed. If the absence is due to a College-sponsored activity, the instructor must have a written excuse in advance. Absences due to illness require the instructor to be notified via e-mail or voice mail as soon as possible. If these procedures are not followed, students absent on days of quizzes or exams will be given half credit for that particular quiz or exam. No make-ups will be given for unexcused absences.

In accordance with the college catalog, a student's grade may be lowered by one letter grade if 10% of the classes are missed. (3 classes) Additionally, the grade of "E" will be assigned when a student has missed 25% of the classes. (7 classes) This is regardless of whether the absences were excused or not excused.

Disability Statement: It is the responsibility of any student with a physical or learning disability to communicate with the instructor at, or immediately following, the first class meeting to discuss means of meeting said disability.

Withdrawal policy: A student may withdraw from this course in accordance with the college policy as outlined in the college catalog.

Incompletes: Incompletes will only be given under extreme circumstances. No student who currently has a grade of 'E' will be given an incomplete.

Alcohol and Drug policy: Do not come to class under the influence of, or in possession of alcohol or any illegal substance. Anyone caught doing so will be denied access to class. This would count as an unexcused absence. It may also result in further disciplinary action.

Bibliography (These books can be found in the library or in the instructor's collection.)

Carter, Paul. Backstage Forms. Louisville: Betterway Books, 1990.

Cuningham, Glen. Stage Lighting Revealed. Cincinnati: Betterway Books, 1993

Gillete, J. Michael. Theatrical Design & Production. 4th Ed. London: Mayfield Publishing, 2000.

Ionazzi, Daniel A. The Stage Management Handbook. Cincinnati: Betterway Books, 1992.

Stern, Lawrence. Stage Management. 7th Ed. Boston: Allyn and Bacon, 2006